

FILE THE 2022-2023 FAFSA

DEADLINE TO FILE: FEBRUARY 1, 2022

FSA ID

In order to file a FAFSA, you will be required to create an FSA ID. The FSA ID gives you access to Federal Student Aid's online systems and serves as your legal signature for your FAFSA. You, as a student, will need to use your personal information to create the FSA ID. One of your parents will be required to create their own FSA ID to sign your FAFSA as well. Your parent must use their personal information to create an FSA ID. This means that the student and one of the student's parents will have their own unique FSA IDs and cannot use the same email address.

You can create your FSA ID any time before you file the FAFSA. You and your parent are encouraged to create your FSA IDs as soon as possible to avoid delays with the completion of your FAFSA.

Please remember that creating your FSA ID is NOT the same as filing your FAFSA. If you create an FSA ID but do not file the 2022-2023 FAFSA by February 1, 2022, you will no longer be eligible for TN Promise.

Creating Your FSA ID

Visit [StudentAid.gov](https://studentaid.gov) and follow these steps to create your FSA ID. If you have questions during the process, click on the grey question marks next to each field for additional information.

1. Select the **Create Account** button.
2. On the **Create an Account (FSA ID)** page, select the **Get Started** button.
3. Provide personal identification information. Click **Continue**.
 - Make sure your Social Security number (SSN), date of birth and name match what is on your Social Security card.
 - You must have an SSN to create an account username and password.
4. Create your account username and password. Click **Continue**.
 - Your password will be case-sensitive, must be between 8 and 30 characters in length and must contain one uppercase letter, one lowercase letter and one number.
 - Write your FSA ID username at the bottom of this page or store in a secure place for future logins.
5. Enter your mailing address and mobile phone number. Click **Continue**.
 - tnAchieves recommends signing up for mobile phone account recovery. This option will help you restore access to your account if you forget your FSA ID password or become locked out of your account.
6. Select communication preferences. Click **Continue**.
 - You must select whether to receive required communication by email or postal mail. You can also opt in to receive information emails and/or text messages regarding programs you may be eligible for.
7. Select challenge questions and answers. Click **Continue**.
 - If you forget your FSA ID password, answering challenge questions is one way to reset it.
 - Select questions and answers that are easy for you to remember but difficult for others to guess. Your answer must be between 3 and 50 characters in length, and can only contain uppercase letters, lowercase letters, numbers or spaces. Your answer is not case-sensitive. Select the **Show Answer** button to see the answers as you type.
8. Review the information you provided and agree to Federal Student Aid's Terms and Conditions. Click **Continue**.
9. Verify your contact information by clicking **Verify My Mobile Phone Number** and **Verify My Email Address**. Click **Finish**.
 - Only a verified email address OR a verified mobile phone number is required, but if you provided both on previous screens, you MUST verify both on the **Account Recovery** page.
 - A unique code will be sent to your mobile phone number and email address to verify their accuracy. Follow the instructions provided to enter the unique code and verify your contact information. Once you verify your mobile phone number and email address, they can be used to log in, unlock your account, retrieve your username or reset your password.
 - NOTE: You MUST verify your information before continuing.
10. Your account is created!
 - A confirmation email will be sent to the email address that you provided.
 - You can immediately use your FSA ID username and password to sign your 2022-2023 FAFSA.
 - Remember, you will use this information to submit your FAFSA each year, as well as access a submitted FAFSA to make changes.

If you have trouble creating your FSA ID, please contact the FSA ID helpline at **1-800-433-3243**. You can also webchat with an FSA ID representative: visit [StudentAid.gov](https://studentaid.gov), click **Help Center**, click **Contact Us**, select **I'm a Student**, click **Live Chat**.

MY FSA ID: _____