To remain TN Promise eligible, a student must:

High School:

1. **Attend and graduate from an eligible high school.**
   a. A student must apply their senior year of high school with the Class of 2022 and meet the TN Promise established application deadline.
   b. A student must be a Tennessee resident.
      i. A student's residency will be determined by the post-secondary institution.
      ii. A student who resides with a parent outside of Tennessee pursuant to military orders will be considered eligible to participate in the scholarship program.
   c. A student who completes a GED or HiSET diploma must enroll full-time in an eligible post-secondary program in the fall after they receive their diploma, provided that the diploma was earned before the student reached 19 years of age. This assumes the GED or HiSET student met all TN Promise requirements.

2. **Complete the mandatory meeting requirement as outlined in the student handbook and website.**
   a. The mandatory meeting requirement will be completed virtually on tnAchieves CONNECT.
   b. Students must complete the mandatory meeting requirement by February 1, 2022.
   c. A student who graduates high school during the fall term is also required to complete the mandatory meeting requirement.
   d. A parent/guardian cannot complete the mandatory meeting requirement on the student's behalf. The student is required to complete the mandatory meeting requirement.
   e. A student requiring accommodations for the mandatory meeting requirement should contact tnAchieves.

3. **Complete the Free Application for Federal Student Aid (FAFSA) by February 1, 2022.**
   a. Failure to qualify for federal aid in the form of a Pell Grant and/or state aid in the form of TELS (e.g., HOPE) or TSAA funding will not affect a student's TN Promise eligibility.
   b. A student must be eligible for in-state tuition.
   c. A student must complete the correct year's FAFSA each year prior to the deadline established by TSAC.

4. **Submit all financial aid verification documents each year for community and four-year colleges.**
   a. A student attending a TCAT must complete the verification process by October 1 each year.
   b. tnAchieves encourages students to submit all documents by July 1 to ensure the post-secondary institutions have adequate time to process.
   c. Students must select the eligible institution they plan to attend as their first choice on the Free Application for Federal Student Aid (FAFSA) as well as direct their TSAC Student Portal to the eligible institution.
   d. It is the student's responsibility to confirm with the post-secondary institution that their admissions and financial aid files are verified, processed and ready for award.

5. **Complete and submit at least 8 hours of community service prior to the start of each semester/trimester/ quarter by the established deadline. Community service must be completed under the supervision of a established organization (e.g., nonprofit, public service organization).**
   a. Community service is not:
      i. Work resulting in payment.
      ii. Work done under the supervision of an extended or immediate family member.
      iii. Work done for an individual rather than an organization (e.g., babysitting, mowing a neighbor's lawn, picking up trash in your neighborhood).
      iv. Proselytizing (sharing or teaching faith).
   b. Students must submit all information regarding community service by the established deadline at www.tnachieves.org. Failure to comply by the established dates will result in loss of eligibility.

POLICIES

College:

1. **Maintain full-time status each semester.**
    a. If the student falls below full-time, they will no longer be eligible.
    b. TCAT students must be enrolled in a full-time program.
    c. Failure to attend class could result in loss of eligibility.

2. **Begin at an eligible post-secondary institution in the fall term directly following high school graduation.**
    a. A student may begin at their post-secondary institution prior to the fall term directly following high school graduation; however, the student will be responsible for incurred tuition and fees until fall.
    b. A TCAT student may begin in the summer directly following high school graduation if they have met all TN Promise requirements.
    c. A student may be granted a medical or personal leave of absence from timely enrollment in the initial semester, full-time attendance or continuous enrollment at an eligible post-secondary institution as long as all other acceptable eligibility criteria are met. A student must request a leave of absence with their chosen post-secondary institution for approval.
       i. An approved leave of absence of six months or less shall not count against the five-semester or eight-trimester limit at an eligible post-secondary institution.

3. **Attend an eligible post-secondary institution for continuous semesters.**
    a. A student cannot leave the post-secondary institution for a period of time and remain eligible.
    b. If a student withdraws from all classes or stops attending during the semester, they will no longer be eligible.

4. **Maintain a 2.0 cumulative GPA at the end of each academic year.**
    a. TCAT students must maintain satisfactory academic progress each trimester.

5. **Complete the Free Application for Federal Student Aid (FAFSA) by the established deadline each year throughout their post-secondary experience.**
    a. Failure to qualify for federal aid in the form of a Pell Grant and/or state aid in the form of TELS (e.g., HOPE) or TSAA funding will not affect a student's TN Promise eligibility.
    b. A student must be eligible for in-state tuition.

6. **Submit all financial aid verification documents by July 1 each year for community and four-year colleges.**
    a. A student attending a TCAT must complete the verification process by October 1 each year.
    b. tnAchieves encourages students to submit all documents by July 1 to ensure the post-secondary institutions have adequate time to process.
       i. A student may be required to pay tuition and mandatory fees out of pocket if their financial aid file is not processed and verified by the beginning of classes.
    c. A student must select the eligible institution they plan to attend as their first choice on the Free Application for Federal Student Aid (FAFSA) as well as direct their TSAC student portal to the eligible institution.
    d. It is the student's responsibility to confirm with the post-secondary institution that their admissions and financial aid files are verified, processed and ready for award.

7. **Complete and submit at least 8 hours of community service prior to the start of each semester/trimester/ quarter by the established deadline. Community service must be completed under the supervision of an established organization (e.g., nonprofit, public service organization).**
    a. Community service is not:
       i. Work resulting in payment.
       ii. Work done under the supervision of an extended or immediate family member.
       iii. Work done for an individual rather than an organization (e.g., babysitting, mowing a neighbor's lawn, picking up trash in your neighborhood).
       iv. Proselytizing (sharing or teaching faith).
    b. Students must submit all information regarding community service by the established deadline at www.tnachieves.org. Failure to comply by the established dates will result in loss of eligibility.

Other components:

1. **Only a member of tnAchieves staff may determine a student's TN Promise eligibility.**
   a. Mentors are an extension of tnAchieves but are not tnAchieves staff members.
   b. tnAchieves mentors are volunteers and may lack adequate time to answer all questions; therefore, it is the student's responsibility to confirm eligibility with tnAchieves staff.

2. **TN Promise only funds last-dollar tuition and mandatory fees. It does not pay for books or other post-secondary expenses (e.g., application fee, program and class specific fees). TN Promise only covers fees required of all students.**

3. **A student cannot be mentored by a family member.**

4. **Mentors cannot choose students to mentor.**
   a. tnAchieves staff will randomly assign students to mentors.

5. **TN Promise follows the admissions requirements of the post-secondary institution.**
   a. TN Promise will fund learning support classes if the student fails to meet the ACT requirements for college-level coursework.

6. **A student is responsible for notifying tnAchieves staff when their contact information changes. Incorrect information does not preclude a student from ineligibility.**

Should a student fail to adhere to any/all policies, tnAchieves invokes the right to remove a student's eligibility.

tnAchieves values honesty and integrity. A student who submits misinformation will immediately lose TN Promise eligibility. Be respectful in all correspondence and communication, including social media.

Policies may be subject to change without notice. It is a student's responsibility to refer to the policies as posted at www.tnachieves.org for updates and changes to the TN Promise legislation.