Thank you for serving as a tnAchieves mentor and attending your team meeting! Today's meeting is an opportunity to meet your assigned students and learn more about upcoming important dates and deadlines. Take some time to get to know your students. Below are some helpful conversation topics, a goal setting activity and a place to record your students’ names and contact information.

Meeting Checklist
Spend time at the team meeting discussing students’ goals, their program of study and future career interests. By the time you leave the meeting, we hope that you have accomplished the checklist items below.

- Exchange updated/accurate contact information including phone number and email addresses.
- Establish a method of communication with each student (call, email or text) for effective contact.
- Discuss students’ career interests to help them navigate their college options and land in a pertinent program of study.
- Complete the goal setting activity below to provide next steps and short-term goals towards college graduation.

Goal Setting Activity
Setting specific long-term goals can motivate students to grow and succeed. It can help them focus, not only as they start their first year of college but also when they join the workforce. This activity is designed to help mentors walk their students through the specific steps taken to graduate from college.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Number of terms until you graduate while attempting and passing 12 credit hours per semester*</th>
<th>Number of terms until you graduate attempting and passing 15 credit hours per semester*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate</td>
<td>1-6 trimesters (3-24 months)</td>
<td>1-6 trimesters (3-24 months)</td>
</tr>
<tr>
<td>Associate’s</td>
<td>5 semesters (2.5 years)</td>
<td>4 semesters (2 years)</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>10 semesters (5 years)</td>
<td>8 semesters (4 years)</td>
</tr>
</tbody>
</table>

*If you have to re-take a class or change your major, these timelines would be extended. These timelines are also dependent upon your program of study.

1. In this activity, students should set a timeframe for college graduation. How many semesters/trimesters will it take for you to graduate?
2. Break down your goal of college graduation into two short-term goals. These two goals should be measurable and realistic. An example could be completing your first semester with a 4.0 GPA.
3. As a group, discuss potential challenges that could make graduating from college difficult. Then, brainstorm solutions that help students stay on track and graduate.

Your Team
Use the space below to keep track of your students’ names, contact information and anticipated college!

<table>
<thead>
<tr>
<th>First &amp; Last Name</th>
<th>Phone Number</th>
<th>Email Address</th>
<th>Anticipated College</th>
</tr>
</thead>
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<tr>
<td></td>
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</tbody>
</table>
Complete & Submit 8 Hours of Community Service

1. Find an organization.
2. Complete at least 8 hours. Before you leave, ask your supervisor for the following information, as it will be needed to submit your form:
   - Supervisor name
   - Supervisor phone number
   - Supervisor email address
3. Submit your form: www.tnachieves.org/community-service/submit-cs-hours and complete the form entirely.

Job Shadowing

Each semester, tnAchieves will coordinate job shadowing opportunities at various employers throughout the state. Registration information will be emailed to you! Students are welcome to seek out their own job shadowing opportunities to fulfill their community service requirement, as well.

Summer Bridge Program

The Summer Bridge Program is a FREE three-week program designed to help incoming students start on a more college-ready level, both academically and socially. For three weeks you will attend a community college of your choice and receive math, reading and English instruction. Also, you will participate in a lunch and learn each day where you will receive college and career success tips. Lunch will be provided for you.

Is the Summer Bridge Program for me?

- Did you score below a 19 on the reading or math section or below an 18 on the English section of the ACT?
- Do you wish to begin college more prepared?

The Summer Bridge Program is designed to help students potentially test out of learning support classes and enroll in college level classes in the fall. Hours of each program may vary. More details can be found at www.tnachieves.org.

How To Apply

Visit www.tnachieves.org to complete an application. Each program is first come, first served, so complete an application now. The deadline to apply is May 1.

*Volunteer State Community College (VSCC) students will receive one college credit hour for successful completion of the program if students attend VSCC in the fall. Hours are extended for VSCC programs.

Checking/Updating Your TSAC* Portal

Your TSAC Portal determines where your state financial aid is applied. To ensure your TN Promise scholarship, as well as other state-funded financial aid, is applied correctly, you must have the correct institution listed on your TSAC Portal. Many students must change the college listed on their portal before enrollment this August. We recommend logging in to confirm that the correct college is listed and making any necessary changes before July 1.

2. Under the Grants and Scholarship Program Information section, you will see Academic Year 2020-2021 and a list of program names and the institutions.
3. Ensure the school where you plan to attend this fall is listed.

If you need help accessing your student account, call the TSAC Helpline at 1-800-342-1663. Failure to update your TSAC student portal to your CORRECT institution may result in the loss of your TN Promise eligibility.

*Tennessee Student Assistance Corporation